



**PROCEEDINGS OF THE BOARD MEETING OF THE  
LAKESHORE TECHNICAL COLLEGE DISTRICT BOARD  
LTC Cleveland – Lakeshore Conference Room, Virtually via BlueJeans  
December 16, 2020**

Board Present: Lukas, Wyatt, Rooney (virtually), Pohlman, Kluss, Nichter, Trimberger, Parrish (virtually)  
Staff Present: Carlsen, Soodsma, Riesterer, Liphart, Lemerond, Abts, Wasmer, J. Grunewald, Hertel, Hermann, O’Connell  
Staff Virtually Present: Abney, Beringer, Cyganek, Dani, Ebert, Fatla, Garcia-Carle, Holder, Jurek, Morgan, McHose, Olds, Olson, Posey, Reese, Rost, Sorenson, Vergenz, Yaeger, Anderson, Beaudoin  
Guests Present: Miller (virtually), B. Grunewald  
Additional: Two anonymous attendees (virtually)

**Call to Order**

The meeting of the Lakeshore Technical College Board was called to order by Board Chair, Roy Kluss at 3:00 pm. It was reported this meeting had been publicized in accordance with requirements of the Wisconsin Open Meeting Law.

**Approval of Minutes**

IT WAS MOVED BY JOHN WYATT AND SECONDED BY DON POHLMAN TO APPROVE THE MINUTES FROM THE NOVEMBER 18, 2020 BOARD MEETING AS PRESENTED. Motion unanimously carried.

**Administration: For Approval**

IT WAS MOVED BY MIKE TRIMBERGER AND SECONDED BY DON POHLMAN TO ACCEPT THE 2019-20 BUDGET MODIFICATIONS AS PRESENTED. Roll Call Vote: Kluss, aye; Lukas, absent; Nichter, aye; Parrish, absent; Pohlman, aye; Trimberger, aye; Rooney, aye; and Wyatt, aye. Motion unanimously carried.

IT WAS MOVED BY DON POHLMAN AND SECONDED BY JOHN WYATT TO ACCEPT THE ANNUAL AUDIT AND MANAGEMENT LETTER AS PRESENTED. Roll Call Vote: Kluss, aye; Lukas, aye; Nichter, aye; Parrish, aye; Pohlman, aye; Trimberger, aye; Rooney, aye; and Wyatt, aye. Motion unanimously carried. Lukas arrived at 3:11 pm. Parrish arrived virtually at 3:17 pm.

**Public Input**

No public comment was provided.

**Policy Governance**

**Linking with New Team Members**

Shikara Beaudoin, Executive Director of Human Resources introduced new team members.

**Board Appointment Process and Board Officers**

Heidi Soodsma, Executive Assistant to the President provided an overview of the Board Appointment Process for 2021 and Election of Board Officers.

**Board Education – Apprenticeship Programs**

Jeff Grunewald, Dean of Apprenticeship & Economic Development, and Dave Hermann, Executive Director of Admissions and High School Relations, provided an update on apprenticeship programs.

## **President's Update**

President Paul Carlsen provided an update on LTC operations and his activities.

## **For Advisement: Board Policy Review**

Board Policies I.E. and III.E. were reviewed. The Board member's interpretation for policy I.E. was acceptable. The President's interpretation for policy III.E. was acceptable.

## **Consent Agenda**

IT WAS MOVED BY JOHN WYATT AND SECONDED BY MONICA NICHTER TO APPROVE THE CONSENT AGENDA INCLUDING: PERSONNEL REPORT, SERVICE CONTRACTS, PAYMENTS OVER \$2,500, COLLEGE DASHBOARD, AND FINANCIAL MONITORING REPORTS. Roll call vote: Kluss, aye; Lukas, aye; Nichter, aye; Parrish, aye; Pohlman, aye; Trimberger, aye; Rooney, aye; and Wyatt, aye. Motion unanimously carried.

## **Administration: For Information**

Brenda Riesterer, VP of Administration provided an update on the reserve draw down.

**Board members had an opportunity to identify items for future Board agendas.**

## **Closed Session**

IT WAS MOVED BY JOHN WYATT AND SECONDED BY JOHN LUKAS TO CONVENE IN CLOSED SESSION PURSUANT TO SECTION 19.85(1)(C)\* OF THE WISCONSIN STATUTES FOR THE PURPOSE OF PRESIDENTIAL CONTRACT DISCUSSION. Roll call vote: Kluss, aye; Lukas, aye; Nichter, aye; Parrish, aye; Pohlman, aye; Trimberger, aye; Rooney, aye; and Wyatt, aye. Motion unanimously carried. The Board convened in closed session at 4:24 pm.

\*Exemption (c) Considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.

## **Open Session**

IT WAS MOVED BY DON POHLMAN AND SECONDED BY JOHN LUKAS TO MOVE TO OPEN SESSION AND COMPLETE THE MEETING AGENDA. Roll call vote: Kluss, aye; Lukas, aye; Nichter, aye; Parrish, aye; Pohlman, aye; Trimberger, aye; Rooney, aye; and Wyatt, aye. Motion unanimously carried. The Board convened in open session at 5:40 pm.

The Board requested a competitive market analysis of total compensation for Wisconsin technical college presidents at institutions comparable to Lakeshore Technical College be provided at the January 2021 Board meeting.

## **Adjourn**

IT WAS MOVED BY JOHN WYATT AND SECONDED BY JOHN LUKAS TO ADJOURN. The motion was unanimously carried. The meeting was adjourned at 5:43 pm.

Respectfully submitted,

Don Pohlman  
Board Secretary/Treasurer